# 15. Displaying a 12-month Calendar Using DOYCAL

DOYCAL is a Microsoft EXCEL worksheet that displays a calendar for an entire year based on a user input year value. Because it is an EXCEL worksheet, you need Microsoft Windows 3.1 and Microsoft EXCEL on your workstation to use this tool.   This tool is available for DSN and project users.
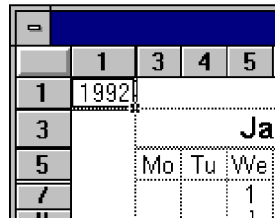
(1)   From the Microsoft Windows Program Manager, double click on the FASTER program group.

(2)   In the FASTER program group, double click on the **Calendar** icon.
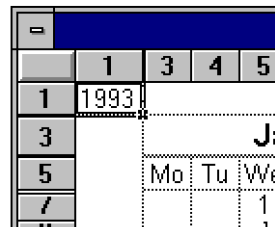

Windows loads, first, MS-EXCEL, followed by the DOYCAL worksheet.
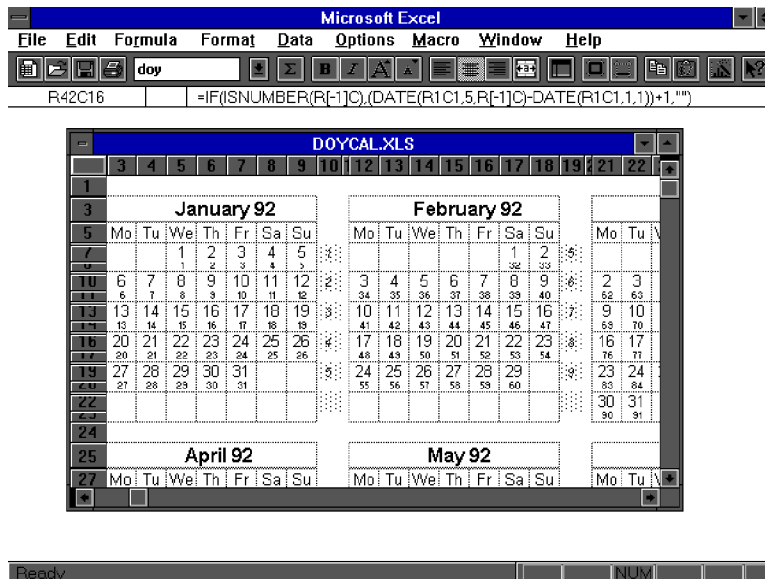
(3)   To generate a new calendar, you must be in the upper left-hand cell R1C1 (Row 1, Column 1). To get there, press the <CTRL-HOME> key combination. You are placed in cell 1:1.

(4)   Enter the year for which you want a calendar generated, and press <ENTER>. There is no need to erase the cell's current contents, since that is done automatically.

EXCEL generates a new calendar for the year entered.

(5)   When you are finished with DOYCAL and wish to exit the program, select *Exit* from the **File** pull-down menu.

EXCEL asks if you wish to save the changes—that is, the new year entered.
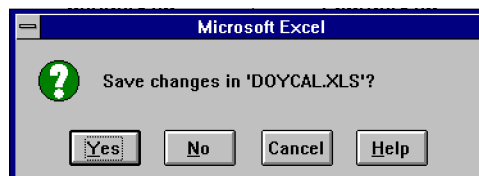
Even though this is a multi-user tool, changing the contents of this cell won't make any real difference.

When you click **Yes** or **No**, you are returned to the FASTER program group window.